

**State Bar of California  
Computer Equipment Procurement Project  
Vendors Questions and Answers  
October 7, 2002**

Q1. Section I, Introduction: Will the first 325 PCs be installed in San Francisco and the second grouping in LA?

*Answer: The first 325 PCs for installation will be equally distributed between the two offices in Los Angeles and San Francisco.*

Q2. Section II, General Information Item #4: Few, if any large customers have implemented desktop replacement and conversions over the last 24 months due to economic conditions. Would projects over the last 3 years be acceptable?

*Answer. Yes, but no more than five (5) years.*

Q3. Section IIB, Critical Dates: Assuming a two-week delivery (typical IBM delivery time) it would be difficult to have them delivered to a staging area, loaded with software, tested and redeployed to SF and LA. Assuming the RFQ award will not occur until Oct 22, this is a difficult timeline to meet and could be impacted by IBM's ability to ship equipment.

*Answer: Based on contractual agreements between the bar and the vendor awarded this project, we are flexible with the dates of installation so long as the first 325 PCs are installed by December 31, 2003.*

Q4. Section IIE, Award and Execution: Will the contract be awarded on the 23<sup>rd</sup> or the 30<sup>th</sup>? If it is the 30<sup>th</sup>, will the beginning of the install remain Nov. 3<sup>rd</sup>?

*Answer: We intend to award the RFP with the Highest Scored Responsive Proposal (HSP) on October 22, 2003. The installation of PCs can begin as soon as both parties sign a contract.*

Q5. Section III Current Environment, Specialized Applications - (pg 8 - A4)  
Can the State Bar provide a complete image of the "Standard desktop" environment including the custom XP operating system to allow offsite desktop build and test?

*Answer: Yes*

Q5a. Will the State Bar require customization of the "standard desktop" once installed at end user location?

*Answer: Yes, desktop "personality" and manual customization is required.*

Q5b. Will there be a detailed list of Departmental PCs with a list of applications to be installed on each? We will need access to installation code and any installation customization requirements. Could we get these installation instructions for each specialized application prior to the first installs so a common installation workbook can be created --- so each technician will have the same procedures?

*Answer: Yes, we are in the process of creating department folders including all the applications and instructions.*

Q5c. To create access to print servers, it may be required that we have a login ID that has administrator authority to add printers to the new desktops. Will we be given a login ID with administrator access to the file and print servers?

*Answer: You do not need administrator rights to add printers. Using the IBM User Migration Tool, you should be able to restore the personality of the previous machine to the new machine.*

Q6. Section IV, Statement of Work B: Who will be responsible for the migration of User specific data on each personal desktop?

*Answer: The bar will be responsible for backing up the data on each PC. The vendor will be responsible for restoring data to the new PC.*

Q7. Are all of these units going to be purchased at one time, to be rolled out through the next eight to nine months, or is the State Bar of California looking to secure a per unit price for this period of time?

*Answer: The first 325 PCs will be procured by 12/31/03 and the balance to be procured by 06/30/04. The State Bar would like to take advantage of price protection as well as price drops if the manufacturer decides to lower its prices.*

Q9. My firm is interested in responding to your RFP for 650 desktops posted on the Internet. We have not done business with the State Bar of California before, aside from sending our proposal to you via email. Is there anything that we need to do qualify as a vendor to your organization?

*Answer: You are welcome to reply to our Desktop RFP so long as your company meets the qualifications requirements noted in the RFP.*

Q10. How will an emailed proposal be acknowledged?

*Answer: A reply to your e-mail will be sent to confirm receipt of your proposal.*

Q11. With regard to third party software management tools, does The State Bar have a preference for SMS or Altiris to integrate with Active Directory?

*Answer: We currently do not utilize either software management tool and have not done any comparisons. It is our understanding that the IBM ThinkCentre S Series platform comes with an integrated deployment tool similar to Altiris. Our current method utilizes MS GPO and WinInstall for software distribution.*

Q12. Will The State Bar consider pricing for alternative desktops and monitors?

*Answer: Yes. However, the RFP specifies the IBM ThinkCentre S Series and if you prefer to submit an alternative system, you must submit a proposal for both systems.*